



JANET MILLS  
GOVERNOR

STATE OF MAINE  
DEPARTMENT OF ENVIRONMENTAL PROTECTION  
BOARD OF UNDERGROUND STORAGE TANK INSTALLERS

BILL CARVER, CHAIR  
Union, Tel: (207) 785-4556

THOMAS DOE, WINTERPORT  
KIRSTEN HEBERT, AUGUSTA  
DAVID MCCASKILL, PORTLAND  
KEITH LINDSTROM, OXFORD  
ELWIN SCOTT, LEWISTON

BOARD OF UNDERGROUND STORAGE TANK INSTALLERS

**ANNUAL REPORT**  
To the Commissioner of the  
Department of Environmental Protection

July 1, 2019 - June 30, 2020  
(Fiscal Year 2020)

**I. Introduction**

The Board of Underground Storage Tank Installers (Board or BUSTI) operates under the authorities established in *Underground Oil Storage Tank Installers*, 32 M.R.S. §§ 10001-10016. The purpose of the Board is as follows:

*In order to safeguard the public health, safety and welfare, to protect the public from incompetent and unauthorized persons, to ensure the highest degree of professional conduct on the part of underground oil storage tank installers and inspectors and to assure the availability of underground oil storage tank installations and inspections of high quality to persons in need of those services, it is the purpose of this chapter to provide for the regulation of persons offering underground oil storage tank installation and inspection services.*

Thus, the Board has three major responsibilities:

- A. Certifying Underground Storage Tank Installers and Inspectors (CTIs);
- B. Managing and accrediting continuing education for CTIs; and
- C. Taking disciplinary actions against CTIs who violate its enabling statutes and rules.

By statute, the Board is also charged with submitting an annual report to the Commissioner of the Department of Environmental Protection (Department) in accordance with 32 M.R.S. § 10004(6). This report is designed to fulfill that mandate for Fiscal Year (FY) 2020, covering the following subject areas:

- Board Membership and Staff Support;
- Board Meetings;
- Underground Storage Tank Installer and Inspector Certification;
- Board Approved Continuing Education Accreditation;
- Board Website;
- Miscellaneous;
- Financial Statement

## II. **Board Membership and Staff Support**

Board members are eligible to serve up to two, three-year terms.

<b>Members of the Board and Representation</b>	
<b><i>Chair, Certified Underground Storage Tank Installer</i></b>	
• Bill Carver	Second term expired 12/31/2013 <sup>1</sup>
<b><i>Maine Department of Environmental Protection</i></b>	
• David McCaskill, P.E.	Unlimited term <sup>2</sup>
<b><i>Certified Underground Storage Tank Installer or Inspector</i></b>	
• Keith Lindstrom	First term expired 12/31/2019
<b><i>Maine Energy Marketers Association</i></b>	
• Elwin (Scottie) Scott	Second term expired 12/31/2015 <sup>1</sup>
<b><i>Maine Fire Chief's Association</i></b>	
• Thomas Doe	Second term expired 12/31/2014 <sup>1</sup>
<b><i>Public Member</i></b>	
• Kirsten Hebert	First term expired 12/31/2017 <sup>1</sup>
<b><i>Public Member</i></b>	
• Vacant	
<b><i>Staff Support - Maine Department of Environmental Protection</i></b>	
• Theresa Scott	
<b><i>Legal Counsel - Office of the Maine Attorney General</i></b>	
• Mary Sauer, Esq.	

## III. **Board Meeting**

One regular meeting was held in FY 2020.

<sup>1</sup> Pursuant to 32 M.R.S. § 10003(2), a member may serve until a successor is appointed.

<sup>2</sup> The representative from the Department has no limit on the number of terms they may serve in accordance with 32 M.R.S. § 10003(2).

**IV. Underground Storage Tank Installer and Inspector Certification**

At the end of FY 2020, Maine had 75 certified underground storage tank installers and 53 certified underground storage tank inspectors, in comparison to 72 underground storage tank installers and 55 certified underground storage tank inspectors in FY 2019.

**A. *Written Examinations***

Written examinations are scheduled upon request from applicants interested in becoming certified as underground storage tank installers or inspectors. The Board offered four written examinations in FY 2020. A total of 10 applicants sat for either the initial or final underground storage tank installer certification examinations. Out of the 10, 4 applicants passed examinations to become apprentices, tank installers or inspectors.

The Board offered applicants who failed an examination the opportunity to review the questions they answered incorrectly along with the correct answers. These reviews were conducted at the office of the Department either by appointment prior to the next examination or the morning of the examination. Applicants have informed staff that they found this opportunity to review failed examinations very helpful. Subsequent examinations issued to these applicants contain similar, but not duplicate, questions.

**B. *Underground Storage Tank Installer Apprenticeships***

Three apprentices continue to work to complete their apprenticeship requirements in order to qualify to take the final examination to become Certified Underground Storage Tank Installers.

**V. Board Approved Continuing Education Accreditation**

Due to the Covid 19 Pandemic that began in Maine in March, the Board and the Department determined that in the interest of public health and safety, it was appropriate to postpone the Spring 2020 Training Workshop for certified underground storage tank installers, inspectors and interested parties scheduled for March 19, 2020. The training was postponed until Thursday, October 15, 2020.

Attendees were notified that all registrations and fees would be applied to the workshop in October unless a refund was requested. The CTI's were reminded of continuing education opportunities for credit hours available on the Board's website.

Table 1 outlines the continuing education course approved by the Board during FY 2020. The list of the approved courses is also available on the Board's webpage at <https://www.maine.gov/dep/waste/busti/accreditation.html>.

**Table 1. Continuing Education Accredited by the Board**

Program	Credits	Sponsor	Date Approved
Spring 2020 Underground Storage Tank Installer and Inspector Training Workshop Postponed until 10/15/20	4	Maine DEP/BUSTI Staff	1/31/19
Basic and Advanced Erosion Control Practices For Contractors 7-hour course renewal	4	John MacLaine, Maine DEP	1/31/19
Erosion Control Best Management Practices Refresher; 4-hour course	4		1/31/19

#### **VI. Board Website**

The Board's homepage at <http://www.maine.gov/dep/waste/busti/index.html> on the Department's website includes a summary of the Board's program and provides online services to Maine's Certified Underground Storage Tank Installers, Inspectors and other interested parties. The website is continually maintained and regularly updated.

#### **VII. Miscellaneous**

During FY 2020 a Government Evaluation Act Review of the Board of Underground Storage Tank Installers was conducted pursuant to the Government Evaluation Act of the Maine Revised Statutes. The objective of the law is to provide for the periodic review of the departments and independent agencies of State Government to evaluate their efficiency and performance in carrying out their legislative mandate. The Board was requested to send a program evaluation report to the Environment and Natural Resources Committee by November 1, 2019. That report will form the basis for the committee's review and issuance of findings and recommendations during the Second Regular Session of the 129<sup>th</sup> Legislature in 2020.

The BUSTI Government Evaluation Report was taken up by the Natural Resources Committee (NRC) on January 23, 2020. The Committee found that the Board was operating within its statutory authority.

**Miscellaneous (continued)**

Since 2019, the Underground Storage Tank Installer and Inspector Examinations, and Study Guides are continuing to be worked on by a workgroup developed by the Department. The group consists of Butch Bowie, Environmental Specialist IV, David McCaskill, Senior Environmental Engineer, Tim MacMillan, Environmental Engineering Services Manager, Theresa Scott, Planning and Research Associate II, and Amanda Braley, Planning and Research Assistant.

After the initial examinations are finalized the workgroup will be working on the revisions to the underground storage tank inspector and final underground storage tank installer examinations and study guides. The project is ongoing.

**VIII. Financial Statement**

The Board's financial statement for FY 2020 is presented in Table 2.

**Table 2. Financial Statement**

<b>Income:</b>	
Program Income	\$17,625.00
Ground and Surface Waters Clean-up and Response Fund	\$72,704.30
<b>Total:</b>	<b>\$90,329.30</b>
<b>Expenses:</b>	
Personnel Services <sup>3</sup>	\$54,379.09
All Other <sup>4</sup>	\$35,950.21
<b>Total:</b>	<b>\$90,329.30</b>

Respectfully submitted,

Bill Carver, Chairman

Date: \_\_\_\_\_

*Bill Carver 7-30-20-20*

<sup>3</sup> Personnel Services refers to personnel services, fringe benefits and longevity.

<sup>4</sup> Other refers to facility rentals, training materials, supplies, mileage, publications, refreshments, and office equipment.

